



HANSON
ASSET MANAGEMENT

Data Protection Notice

02/08/2021



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(i) Our contact details

- Name: Hanson Asset Management Limited
- Address: 6 Arlington Street, London SW1A 1RE
- Telephone: +44 207 529 3737
- E-mail: info@hansonam.com

The Data Protection Officer of our Firm can be contacted by the following methods:

- Post: 6 Arlington Street, London SW1A 1RE
- Telephone: +44 207 529 3737
- E-mail: dpo@hansonam.com

(ii) What type of information we have

We currently collect and process the following information:

- name, date of birth, address and contact details;
- nationality and national identity number(s);
- identification documentation;
- tax status and tax identification number;
- employment details, income and personal wealth; and
- bank account details and/or account balance information.

Please visit our [Cookie Policy](#) regarding personal data which may be collected when you visit our website.

(iii) How we get the information and why we have it

Most of the personal information we process is provided to us directly by you for one of the following reasons:

- For the performance of the contract and the complete fulfilment of any contractual obligation we have with you and/or your Company
- For complying with obligations provided by laws, current European/UK regulations and legislation (e.g. tax regulations)
- For legitimate business purposes to advise you through e-mail, telephone or by post in the framework of ordinary commercial relationship, about other products or services similar to the subject matter of his contract and that we think will be of interest to you

Under art. 6 of the UK General Data Protection Regulation (GDPR), the lawful bases we rely on for processing this information are:

- (b) We have contractual obligation.
- (c) We have legal obligation.
- (f) We have legitimate interest.



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(iv) What we do with the information

Personal data is processed both manually and electronically in accordance with the above-mentioned purposes and, in any case, in order to guarantee data security and data confidentiality in compliance with current regulations. When we share your information with other entities within our group or contracted Third Party companies, we take all reasonable steps to ensure that your information and privacy are protected in line with the applicable legal obligations.

We may disclose your Personal Data to authorised service providers who perform services for us (including background checks and KYC, cloud services, data storage, payment processing, customer support and bill collection). Our contracts with our service providers include commitments that they agree to limit their use of Personal Data to our specific instructions and to comply with privacy and security standards. Data may also be disclosed to external parties as required by laws or regulations (e.g. court, tribunal, Regulatory Authority or Governmental Entity).

(v) How we store your information

Data is recorded on paper which is securely stored at 6 Arlington Street, London SW1A 1RE and the cloud (online servers). Basic personal data listed in (ii) will be stored on our Client Relationship Management system, files or the cloud which is accessible to authorized personnel for the above-mentioned purposes.

Data will be stored for a period of 5 years from the completion of the project or the end of the commercial relationship. We will then dispose of your information by erasing it from the cloud and or disposing of paper records through shredding into confidential waste.

(vi) Your data protection rights

Under data protection law, you have rights including:

- **Your right of access** - to get access to your personal information by asking us for copies.
- **Your right to rectification** - to ask us to rectify or complete information you think is inaccurate or incomplete.
- **Your right to erasure** - to ask us to erase your personal information in certain circumstances.
- **Your right to restriction of processing** - to ask us to restrict the processing of your information in certain circumstances.
- **Your right to object to processing** – You have the right to object to the processing of your personal data in certain circumstances.
- **Your right to data portability** - You have the right to ask that we transfer the information you gave us to another organisation, or to you, in certain circumstances.

Please contact our Data Protection Officer using the contact details indicated above in (i) should you wish to exercise your rights.

(vii) How to complain

Should you wish to make a complaint to us about how we process your personal data,



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please contact our Data Protection Officer using the contact details indicated above in (i).

We will take all appropriate steps to rectify any issues, but if you are not content, you may also contact the Information Commissioners Office through the following methods:

- Post: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF
- Helpline number: 0303 123 1113
- Website: <https://ico.org.uk/make-a-complaint/>